



COMPU-DATA  
International, LLC



# Scanning Services Microfilm Conversion Microfiche Conversion

PCA Contract: [PCA 3-183-17](#) Goodbuy Purchasing Cooperative: [Contract # 21-22-6D000](#)

## Why use our services?

### Our History

- 30+ years in the industry
- 100+ million images scanned
- 100% quality review of all images

### Convenience

1. Scanning facility in Houston, TX or On-site
2. We give you daily online access to your scanned documents for real-time review & quality control

### Security

1. Cloud system hosted in a facility with: Tier IV certification  
7x24x365 onsite security SAE-16, PCI and HIPAA compliancy
2. Secures each document scanned with 256bit encryption from the moment an image is created

## What can you expect when working with data capture and forms processing solutions from COMPU-DATA?

- ◆ **Reduced Operating Costs** – Our technology, combined with the industry's best data capture experts, gives you the maximum amount of savings for the minimum amount of investment.
- ◆ **Improved Data Quality** – Automation means consistent data capture protocols and processes, improving data quality and customer service.
- ◆ **Better Data Security** – In today's environment, you're always sure our solutions can meet legislative and insurance company requirements. We protect your data from the moment it's captured through delivery, regardless of its location.
- ◆ **Increased Business Productivity** – No more hard-to-read paper forms or manual entry of data. You get a consistent, automated process that delivers the information you need, where and when you need it.

## Our Location

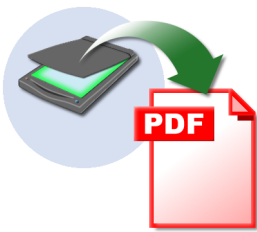
### Step 1

- ◆ Box up your paper documents
- ◆ We'll schedule & pick them up
- ◆ Deliver them to our scanning facility



### Step 2

- ◆ We'll prep & scan the documents
- ◆ Convert to PDF, TIFF or JPEG
- ◆ Perform OCR



### Step 3

- ◆ Indexing is completed
- ◆ Store them digitally & online
- ◆ Shred or return the originals



## Your Location

Just like scanning at our facility, we will bring & set up the equipment, provide the experienced professional staff and work with your team as we digitize your documents. We can also provide you with the hardware and software needed for you to take over once the project is complete.

**YES!** We provide you with a solution of your own. If needed, we will work with your current document management system to integrate and implement an easy workflow process to help automate your everyday tasks. We provide training for your IT and end user staff to continue the capture of both paper and electronic data.

### WHY?

Because our mission is simple:

*“Empower users to access information instantly and without barriers to uncover knowledge through technology.”*

**Simple Solutions for Today's Complex World™**



Scan for Website

COMPU-DATA International, LLC

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Scan for Brochure